

State Authentication Authorities

Alabama

Office of the Secretary of State

Authentication Section

State Capitol, Room E-204

600 Dexter Ave.

Montgomery, AL 36104

334-242-7210

<http://www.sos.state.al.us/authenticate/index.htm>

Fee: \$5.00

Designated Authority: Secretary of State

Alaska

Notary Administrator

Office of the Lieutenant Governor

P.O. Box 110015

Juneau, AK 99811-0015

907-465-3509

<http://www.gov.state.ak.us/litgov/notary/authentications.htm>

Fee: \$2.00

Designated Authority: Lieutenant Governor; Attorney General; Clerk of the Supreme Court

Arizona

Office of the Secretary of State

Business Services Division, Notary Section

1700 W. Washington, 7th Floor

Phoenix, AZ 85007-2888

602 542-4086/ 602 542-4758

<http://www.sosaz.com/notary>

Fee: \$3.00

Designated Authority: Secretary of State; Assistant Secretary of State.

Arkansas

Office of Secretary of State

Corporations Division

State Capitol

Little Rock, AR 72201-1094

501-682-3409

<http://www.sosweb.state.ar.us/business.html>

Fee: \$10.00

Designated Authority: Secretary of State; Chief Deputy Secretary of State.

California

Office of the Secretary of State

Business Programs Division

Notary Public Section

P.O. Box 942877

Sacramento, CA 94277-0001

916-653-3595

<http://www.ss.ca.gov/business/notary/notary.htm>

Fee: \$20.00

Designated Authority: Secretary of State; any Assistant Secretary of State; any Deputy Secretary of State.

Colorado

Office of Secretary of State

1560 Broadway, Suite 200

Denver, CO 80202

303-894-2680

http://www.sos.state.co.us/pubs/info_center/2001fees.htm

Fee: By Mail: \$2.00 While You Wait: \$17.00

Designated Authority: Secretary of State; Deputy Secretary of State.

Connecticut

Office of the Secretary of State

Authentication Unit

30 Trinity St.

Hartford, CT 06106

860-509-6135

<http://www.sots.state.ct.us/recordslegislativeservices/authen.html#orders>

Fee: \$20.00

Designated Authority: Secretary of State; Deputy Secretary of State.

Delaware

Office of Secretary of State

Notary Division

401 Federal St., Suite 3

Dover, DE 19901

302- 302/739-4111

<http://www.state.de.us/sos/sos.htm>

Fee: \$10.00

Designated Authority: Secretary of State; Acting Secretary of State.

District of Columbia

Office of the Secretary, D.C.

Notary Commissions & Authentications Section

441 4th St. N.W. (One Judiciary Square)

Washington, D.C.

202-727-3117

<http://os.dc.gov/info/notary/notary.shtm#document>

Fee: \$10.00

Designated Authority: Executive Secretary; Assistant Executive Secretary; Mayor's Special Assistant and Assistant to the Executive Secretary; Secretary of the District of Columbia.

Florida

Department of State
Office of International Affairs
Notary Certification/Apostille Section
The Capitol Building
Suite 1902
Tallahassee, FL 32399-0250
804-488-7521
<http://notaries.dos.state.fl.us/notproc7.htm>
Fee: \$10.00
Designated Authority: Secretary of State

Georgia
Georgia Superior Court Clerks' Cooperative Authority
Notary Division
1875 Century Boulevard, Suite 100
Atlanta, GA 30345
404-327-6023
<http://www2.gscca.org/projects/apost.html>

or

Office of Secretary of State
Administrative Procedures Unit
2 Martin Luther King Jr. Drive
Suite 820 - West Tower
Atlanta, Georgia 30334
404-656-2885
<http://www.sos.state.ga.us/administration/notary.htm>
Fee: \$3.00
Designated Authority: Secretary of State; Georgia Superior Court Clerks' Cooperative Authority.

Hawaii
Office of the Lieutenant Governor
State Capitol, 5th Floor,
Honolulu, Hawaii 96813
808-586-0255
<http://www.state.hi.us/ltgov/page8.html>
Fee: \$1.00
Designated Authority: Lieutenant Governor of the State of Hawaii.

Idaho
Office of Secretary of State
Notary Department
Box 83720
Boise, ID 83720
208- 332-2810
<http://www.idsos.state.id.us/notary/apostill.htm>
Fee: \$10.00

Designated Authority: Secretary of State; Chief Deputy Secretary of State; Deputy Secretary of State; Notary Public Clerk.

Illinois

Office of the Secretary of State

Index Department, Notaries Public Division

111 E. Monroe St.

Springfield, IL 62756

217- 217-782-7017

<http://www.sos.state.il.us/departments/index/division.html>

Fee: \$2.00

Designated Authority: Secretary of State; Assistant Secretary of State; Deputy Secretary of State.

Indiana

Office of Secretary of State

Statehouse

Suite 201

Indianapolis, IN 46204

317-232-6532

<http://www.in.gov/sos/notary/seal.html>

Fee: no charge

Designated Authority: Secretary of State; Deputy Secretary of State

Iowa

Office of Secretary of State

Lucas Building

First Floor, Public Service

Des Moines, IA 50319

515-281-5204

<http://www.sos.state.ia.us>

Fee: \$5.00

Designated Authority: Secretary of State; Deputy Secretary of State

Kansas

Office of Secretary of State

State Capitol

Second Floor

Topeka, KS 66612

913-296-2744

<http://www.kssos.org>

Fee: \$5.00

Designated Authority: Secretary of State; Assistant Secretary of State; any Deputy Assistant Secretary of State.

Kentucky

Office of Secretary of State

Capitol Building

P.O. Box 718

Frankfort, KY 40602-0178
502-564-7330

Fee: \$5.00

<http://www.kysos.com>

Designated Authority: Secretary of State; Assistant Secretary of State.

Louisiana

Office of Secretary of State

P.O. Box 94125

Baton Rouge, LA 70804-9125

504-342-4981

Fee: \$5.00

<http://www.sec.state.la.us/comm/comm-index.htm>

Designated Authority: Secretary of State.

Maine

Office of Secretary of State

Bureau of Corporations

Elections and Commissions

101 State House Station

Augusta, ME 04333-0101

207-624-7650

<http://www.state.me.us/sos/cec/rcn/notary/authapos.htm>

Fee: \$10.00

Designated Authority: Secretary of State; Deputy Secretary of State.

Maryland

Office of Secretary of State

Statehouse

Annapolis, MD 21401

410-974-5520

<http://www.sos.state.md.us/sos/certif/html/certif2c.html#apos>

Fee: \$5.00

Designated Authority: Secretary of State.

Massachusetts

Secretary of the Commonwealth

Public Records Division

Commissions Section

McCormack Building, Room 1719

One Ashburton Place

Boston, MA 02108

617-727-2832

<http://www.state.ma.us/sec/pre/precom/comidx.htm>

Fee: \$3.00

Michigan

Department of State

Office of the Great Seal

7064 Crowner Boulevard

Lansing, MI 48918

517-373-2531

http://www.michigan.gov/sos/1,1607,7-127-1638_8734---,00.html

Fee: \$1.00

Designated Authority: Secretary of State; Deputy Secretary of State.

Minnesota

Secretary of State's Office

180 State Office Bldg.

St. Paul, MN 55155

651-296-2803

<http://www.sos.state.mn.us/uccd/authinfo.html>

Fee: \$5.00

Designated Authority: Secretary of State; Deputy Secretary of State.

Mississippi

Office of Secretary of State

P.O. Box 136

Jackson, MS 39205-0136

601-359-1615

<http://www.sos.state.ms.us/busserv/notaries/notaries.html>

Fee: \$5.00

Designated Authority: Secretary of State; any Assistant Secretary of State.

Missouri

Office of Secretary of State

Commission Division

600 West Main, Room 367

Jefferson City, MO 65102

573-751-2783

<http://www.sos.state.mo.us/business/commissions/certify.asp>

Fee: \$10.00

Designated Authority: Secretary of State; Deputy Secretary of State.

Montana

Office of Secretary of State

Room 225

Box 202801

State Capitol

Helena, MT 59602

406-444-5379

<http://sos.state.mt.us/css/index.asp>

Fee: \$2.00

Designated Authority: Secretary of State; Chief Deputy Secretary of State; Government Affairs Bureau Chief.

Nebraska

Office of Secretary of State

Notary Division

Box 95104

State Capitol

Lincoln, NE 68509

402-471-2558

<http://www.sos.state.ne.us/Notary/notauth.htm>

Fee: \$10.00

Designated Authority: Secretary of State; Deputy Secretary of State.

Nevada

Secretary of State

101 N. Carson Street, #3

Carson City, NV 89701-4786

775-684-5708

<http://sos.state.nv.us/notary/apostille.htm>

Fee: \$20.00

Designated Authority: Secretary of State; Chief Deputy Secretary of State; Deputy Secretary of State.

New Hampshire

Office of Secretary of State

Statehouse

Room 204

Concord, NH 03301

603-271-3242

<http://www.state.nh.us/sos/certific.htm>

Fee: \$5.00

Designated Authority: Secretary of State; Deputy Secretary of State

New Jersey

Department of State

Notary Public Unit

Division of Commercial Recording

PO Box 452

Trenton, NJ 08625

609-530-6421

<http://www.state.nj.us/treasury/revenue/dcr/programs/notary.html>

Fee: Regular Service: \$25.00 Expedited Service: \$35.00

Designated Authority: NJ Department of the Treasury, Division of Revenue

New Mexico

Office of the Secretary of State

State Capitol North Annex, Suite 300

Santa Fe, NM 87503

505-827-3600

<http://www.sos.state.nm.us/notary-cert.htm>

Fee: \$3.00

Designated Authority: Secretary of State

New York

- **Upstate Counties**

Miscellaneous Records

162 Washington Ave.

Albany, NY 12231

518-474-4770

<http://www.dos.state.ny.us>

Fee: \$10.00

Designated Authority: Secretary of State; Executive Deputy Secretary of State; any Deputy Secretary of State; any Special Deputy Secretary of State.

- **Down State Counties**

New York authorities in Albany advise that documents issued in the nine down state counties are authenticated under the Convention by the New York City office. The nine down state counties are New York, Kings, Queens, Bronx, Westchester, Nassau, Suffolk, Rockland and Richmond. The address of the New York Department of State, Certification Unit is 6th Floor, 270 Broadway, New York, New York 10007, tel: 212-417-5684. **Fee: \$10.00**

North Carolina

Office of Secretary of State

Authentication Division

PO Box 29622

Raleigh, NC 27626-0622

919-807-2140

<http://www.secretary.state.nc.us/authen>

Fee: \$10.00

Designated Authority: Secretary of State; Deputy Secretary of State

North Dakota

Office of Secretary of State

Capitol Building

600 E Boulevard Ave., Dept 108

Bismarck, ND 58505

701-328-2900

<http://www.state.nd.us/sec>

Fee: \$10.00

Designated Authority: Secretary of State; Deputy Secretary of State.

Ohio

Office of the Secretary of State

30 East Broad St.

15th Fl.

Columbus, OH 43266-0418

877-767-6446

http://www.state.oh.us/sos/authentication_of_documents_stat.htm

Fee: \$5.00

Designated Authority: Secretary of State; Assistant Secretary of State.

Oklahoma

Office of Secretary of State

2300 N. Lincoln

Room 101

Oklahoma City, OK 73105

405-521-4211

<http://www.sos.state.ok.us>

Fee: \$25.00 (cashiers check or money order)

Designated Authority: Secretary of State; Assistant Secretary of State; Budget Officer of the Secretary of State.

Oregon

Office of Secretary of State

255 Capitol St.

Suite 151

Salem OR 97310

503-986-2200.

<http://www.filinginoregon.com/notary/index.htm>

Fee: \$10.00

Designated Authority: Secretary of State; Deputy Secretary of State; Acting Secretary of State; Assistant to the Secretary of State.

Pennsylvania

Department of State

Bureau of Commissions

Elections and Legislation

North Office Building

Room 304

Harrisburg, PA 17120

717-787-5280

<http://www.dos.state.pa.us/bcel/certifications/certifications.html>

Fee: \$15.00

Designated Authority: Secretary of the Commonwealth; Executive Deputy Secretary of the Commonwealth.

Rhode Island

Office of Secretary of State

Notary Division

100 N. Main St.

Providence, RI 02903

401-277-1487

<http://www.corps.state.ri.us/notaries/notaries.htm>

Fee: \$5.00

Designated Authority: Secretary of State; First Deputy Secretary of State; Deputy Secretary of State

South Carolina

Office of Secretary of State

P.O. Box 11350

Columbia, SC 29211

803-734-2119

<http://www.scsos.com/notariesbc.htm>

Fee: \$2.00

Designated Authority: Secretary of State

South Dakota

Office of Secretary of State

500 East Capitol

Pierre, SD 57501-5077

605-773-5004

http://www.state.sd.us/sos/Notaries/apostilles_and_authentications.htm

Fee: \$2.00

Designated Authority: Secretary of State; Deputy Secretary of State

Tennessee

Office of Secretary of State

James K. Polk Building

Division of Business Services

312 Eighth Avenue North

6th Floor, William R. Snodgrass Tower

Nashville, TN 37243

615-741-3699

<http://www.state.tn.us/sos/service.htm#apostilles>

Fee: \$2.00

Designated Authority: Secretary of State.

Texas

Office of Secretary of State

P.O. Box 12079

Austin, TX 78711

512-463-5705

<http://txsos-7.sos.state.tx.us/authfaqs.shtml>

Fee: \$10.00

Designated Authority: Secretary of State; Assistant Secretary of State

Utah

Office of the Lieutenant Governor

210 State Capitol

Salt Lake City, UT 84145-8414

801-538-1040

http://governor.state.ut.us/lt_gover/internationaltemplate.html

Fee: Certifying Notary's Seal: \$10.00 Apostille: \$5.00

Designated Authority: Lieutenant Governor; Deputy Lieutenant Governor; Administrative Assistant.

Vermont

Office of Secretary of State

109 State St.

Montpelier, VT 05609-1103

802-828-2308

<http://www.sec.state.vt.us>

Fee: \$2.00

Designated Authority: Secretary of State; Deputy Secretary of State.

Virginia

Office of Secretary of Commonwealth

Authentications Division

830 East Main Street, 14th Floor

Richmond, VA 23219

804-786-2441

<http://www.soc.state.va.us>

Fee: \$10.00

Designated Authority: Secretary of the Commonwealth; Chief Clerk, Office of the Secretary of Commonwealth.

Washington

Office of the Secretary of State

Corporations Division

Apostille and Certificate Program

PO Box 40228

Olympia, WA 98504-0228

360-586-2268

<http://www.secstate.wa.gov/apostilles>

Fee: \$15.00

Designated Authority: Secretary of State; Assistant Secretary of State; Director, Department of Licensing.

West Virginia

Office of Secretary of State

Capitol Building

1900 Kanawha Blvd. East

No. 157-K

Charleston, WV 25305-0770

304-558-6000

<http://www.wvsos.com/execrecords/other/authentication.htm>

Fee: \$10.00

Designated Authority: Secretary of State; Under Secretary of State; any Deputy Secretary of State.

Wisconsin

Office of Secretary of State

P.O. Box 7848

Madison, WI 53707-7848

608-266-3159

<http://badger.state.wi.us/agencies/sos/authen.htm>

Fee: \$10.00

Designated Authority: Secretary of State; Assistant Secretary of State.

Wyoming

Office of Secretary of State

The Capitol

Cheyenne, WY 82002-0020

307-777-5342

<http://soswy.state.wy.us/authenti/authenti.htm>

Fee: \$3.00

Designated Authority: Secretary of State; Deputy Secretary of State.

American Samoa

Office of the Governor

Pago Pago, AS 96799

011-684-633-4116

<http://www.amsamoa.com>

Designated Authority: Secretary of American Samoa; Attorney General of American Samoa.

Guam (Territory of)

Office of the Governor

P.O. Box 2950

Agana, GU 96910

011-671-472-1537

<http://www.admin.gov.gu/doa>

Designated Authority: Department of Administration

Northern Mariana Islands (Commonwealth of the)

Designated Authority: Attorney General; Acting Attorney General; Clerk of the Court,

Commonwealth Trial Court; Deputy Clerk, Commonwealth Trial Court

<http://www.saipan.com/gov>

Puerto Rico (Commonwealth of)

Supreme Court of Puerto Rico

Office of Notarial Inspection

P.O. Box 190860

San Juan, PR 00919-0860

787-763-8816

<http://www.lexjuris.com/lexnotaria.htm>

Designated Authority: Supreme Court of Puerto Rico

U.S. Virgin Islands

Office of the Lieutenant Governor

7 & 8 King St.

Christiansted, St. Croix, USVI 00802

340-774-2991

<http://www.ltg.gov.vi/Departments/Administration/index.html>

No authority designated: refer requests to the U.S. Department of State, Authentications Office,
2400 M Street, NW, Washington, DC 20520. 202-647-5002